

Death Records

FAQs

- **Who is eligible to obtain a copy of a Death Certificate?**
 - A person with a New York State Court Order issued showing a necessity
 - The CURRENT spouse, parent, sibling or child of the deceased or their lawful representative
 - A person requiring the record for the documented legal right or claim
 - A person with a documented medical need
 - A government agency for official purposes
 - Please note that an attorney may only obtain a copy of a Death Certificate if they are representing someone authorized to get a copy
- **Where can I get a copy of a Death Certificate?**
 - Copies of death records are available from the Registrar of Vital Statistics for the town, village, or city in which the death occurred, or from the Vital Records Section of New York State Department of Health. Please note that it does not matter where the deceased lived at the time of death. Deaths are registered in the Town, City, or Village where the death occurred.
- **How much does it cost to obtain a copy of a Death Certificate?**
 - The fee for obtaining a copy of the Death Certificate from the Town, City, or Village Clerk is \$10.00 and the Vital Records Section of New York State Department of Health is \$30.00
- **How do I request a copy of a Death Certificate?**
 - Eligible people may request a copy of a Death Certificate from the Town Clerk in person as follows:
 - Download Application for Copy of Death Record (PDF) or complete an application form available from the Clerk.
 - <https://www.health.ny.gov/forms/doh-4376.pdf>
 - Remit the \$10.00 (cash or check) fee
 - Present identification